

***Pace Charter School of Hamilton
Board of Trustees – Regular Meeting***

Tuesday, December 17, 2024
5:00 PM

MEETING MINUTES

CALL TO ORDER:

A meeting of the Pace Charter School of Hamilton, Board of Education is called to order at _5:00pm_ in the Pace Charter School of Hamilton multi-purpose room located at 52 Lafayette Ave. in Hamilton, NJ 08610.

OPEN MEETING:

Adequate notice of this meeting has been provided in the local news media and placed on the public notice located at the Pace Charter School of Hamilton Main Office at each location as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

Roll Call

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
Present	X	X	X	X	X	
Absent						
LA/ED						

Administrators Present:

Deborah A. Pontoriero, Chief School Administrator; Donna Torres, School Business Administrator; Toni Telles, Esq; Board Attorney

PUBLIC COMMENT

Start Time: _5:01pm_ End Time: __5:01pm__

Public members attending the Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed Agenda for the meeting. Members are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

- Be recognized by the Board President. State your full name and address before commenting.
- Identify the resolution on which you will be commenting, or the matter you would like to comment on.
- Wait to be recognized before making your comment(s).
- Limit your comments to the specific resolution or matter.
- Time is limited to five (5) minutes per person.
- If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent since we do not discuss these items in public.

Failure to remain on the specific agenda item, as determined by the presiding officer, will result in the speaker forfeiting the balance of time and the right to continue to address the Board of Education.

A community forum will be a maximum of thirty (30) minutes unless there are unusual circumstances.

The public shall be reminded that they should attempt to resolve any issues through the initial contact with the appropriate staff of the school. Matters should only be brought to the Board of Trustees, once all avenues within the administrative chain of command of the school have been exhausted.

EXECUTIVE SESSION

Motion to go into executive session at: Time in: __5:05pm__

Be is resolved by the Board of Education of Pace Charter School of Hamilton that in compliance with “The Open Public Meeting Act”, P.L., 1975 C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is:

____Personnel Matters_____

Minutes of such discussions shall be taken and releases as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the public portion of a Board Meeting.

Motion to return to open session at: Time out: __5:19pm__

Motion to approve the termination of SID 40358566 effective 12/17/24.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st				X		
2 nd			X			
Aye	X	X	X	X	X	
Nay						
Abstain						

Motion to approve the separation agreement as presented by Hatfield-Schwartz Law Firm.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st				X		
2 nd			X			
Aye	X	X	X	X	X	
Nay						
Abstain						

APPROVAL OF MINUTES AND AGENDA

Motion to accept the meeting minutes from the November 19, 2024, general meeting as presented.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st				X		
2 nd			X			
Aye	X	X	X	X	X	
Nay						
Abstain						

Motion to approve the agenda as presented.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd				X		
Aye	X	X	X	X	X	
Nay						
Abstain						

FINANCE

The following financial reports pursuant to N.J.A.C. 6A:23, 11©3 that no line-item account has encumbrances and expenditures which in total exceed the line item appropriate in violation of N.J.A.C 6A23-2.11(a) as certified by the Board Secretary, and pursuant to N.J.A.C. 6A:23-2 11(c)4 that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-02.11 (b) as contained in the Board Secretary's Report, and/or Internal Cash Report.

Motion to approve the December 2024 Bills List in the total of \$235,819.36 and also ratifying bills in the amount of \$0 including the approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st				X		
2 nd			X			
Aye	X	X	X	X	X	
Nay						
Abstain						

Motion to accept the unaudited Board Secretary's Reports as presented for November 2024.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st				X		
2 nd			X			
Aye	X	X	X	X	X	
Nay						
Abstain						

Motion to accept the unaudited Internal Cash Reports as presented for November 2024.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st			X			
2 nd		X				
Aye	X	X	X	X	X	
Nay						
Abstain						

Motion to accept the November 30th and December 16th payroll.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st		X				
2 nd	X					
Aye	X	X	X	X	X	
Nay						
Abstain						

NEW BUSINESS

Motion to approve Policy 5131.8, Use of Physical Restraint and Seclusion Techniques for Students with Disabilities.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st			X			
2 nd				X		
Aye	X	X	X	X	X	
Nay						
Abstain						

Motion to approve Policy 5561, Use of Physical Restraint.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st		X				
2 nd				X		
Aye	X	X	X	X	X	
Nay						
Abstain						

Motion to approve Policy 5142.2, Physical Restraint.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd			X			
Aye	X	X	X	X	X	
Nay						
Abstain						

ADJOURNMENT

Time: 5:29

Motion to adjourn the meeting.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd				X		
Aye	X	X	X	X	X	
Nay						
Abstain						

***Pace Charter School of Hamilton
Board of Trustees***



Tamara Childs, Board Secretary