

***Pace Charter School of Hamilton
Board of Trustees – Regular Meeting***

Tuesday, June 17, 2025
5:00 PM

MEETING MINUTES

CALL TO ORDER:

A meeting of the Pace Charter School of Hamilton, Board of Education is called to order at 5:00pm in the Pace Charter School of Hamilton multi-purpose room located at 52 Lafayette Ave. in Hamilton, NJ 08610.

OPEN MEETING:

Adequate notice of this meeting has been provided in the local news media and placed on the public notice located at the Pace Charter School of Hamilton Main Office at each location as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

ROLL CALL:

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
Present	X	X	X	X	X	X
Absent						
LA/ED						

Administrators Present:

Deborah A. Pontoriero, Chief School Administrator; Donna Torres, School Business Administrator

PUBLIC COMMENT*

Start Time: _____ End Time: _____

*If there is public present, the Board Secretary will read the public comment statement.

APPROVAL OF MINUTES AND AGENDA

Motion to accept the meeting minutes from the May 20, 2025 general meeting as presented.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to approve the agenda as presented.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

FINANCE

The following financial reports pursuant to N.J.A.C. 6A:23, 11©3 that no line-item account has encumbrances and expenditures which in total exceed the line item appropriate in violation of N.J.A.C 6A23-2.11(a) as certified by the Board Secretary, and pursuant to N.J.A.C. 6A:23-2 11(c)4 that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-02.11 (b) as contained in the Board Secretary's Report, and/or Internal Cash Report.

Motion to approve the June 2025 Bills List in the total of \$281,239.57 and also ratifying bills in the amount of \$0including the approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept the Board Secretary's Reports as presented for May 2025.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept the Internal Cash Reports as presented for May 2025.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept the May 31st and June 16th payroll.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

NEW BUSINESS

Motion to approve the Board Meetings for Pace Charter School to be on the 3rd Wednesday of each month.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st		X				
2 nd				X		
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to approve the following meeting dates for the 2025-2026 school year at 52 Lafayette Avenue, Hamilton, NJ at 5:00 PM: 7/16, 8/20, 9/17, 10/15, 11/19, 12/17, 1/21, 2/18, 3/18, 4/15, 5/20, 6/17.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd			X			
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to approve the changes to the following Board terms and positions as described in the by-laws.

1. Community Rep, 3 years, no limit to consecutive terms
2. Parent Rep, 2-year term, 0 consecutive terms
3. Teacher Rep, 3-year term, 3 consecutive terms

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st			X			
2 nd				X		
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to approve Joan Orimaco as the Treasurer of School monies for the 2025-2026 school year.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st				X		
2nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to renew the contract for Donna Torres as submitted for the 2025-2026 school year.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	<i>Zenaida Sanchez</i> Parent Representative
1 st	X					
2nd					X	
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept policy number 1112.4, Spectator Code of Conduct Charter Final.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st			X			
2nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept policy number 3320, 3230 State Funds, Federal Funds CL

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st		X				
2nd			X			
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept policy number 3570 School Records and Reports CL

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st				X		
2nd						X
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept policy number 9200 Orientation and Training of Board Members CL

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd				X		
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept policy number 6142.11 P Artificial Intelligence Charter Final

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st					X	
2 nd				X		
Aye	X	X	X	X	X	X
Nay						
Abstain						

ADJOURNMENT

Time: 5:30pm

Motion to adjourn the meeting.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

*Pace Charter School of Hamilton
Board of Trustees*

Tamara Childs

Tamara Childs, Board Secretary