

***Pace Charter School of Hamilton  
Board of Trustees – Regular Meeting***

Tuesday, March 18, 2025  
5:00 PM

**MEETING MINUTES**

**CALL TO ORDER:**

A meeting of the Pace Charter School of Hamilton, Board of Education is called to order at \_5:00pm\_ in the Pace Charter School of Hamilton multi-purpose room located at 52 Lafayette Ave. in Hamilton, NJ 08610.

**OPEN MEETING:**

Adequate notice of this meeting has been provided in the local news media and placed on the public notice located at the Pace Charter School of Hamilton Main Office at each location as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

**ROLL CALL:**

	Lakisha Williams  President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
Present	X	X	X	X	X	X
Absent						
LA/ED						

**Administrators Present:**

Deborah A. Pontoriero, Chief School Administrator; Donna Torres, School Business Administrator

**PUBLIC COMMENT\***

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

\*If there is public present, the Board Secretary will read the public comment statement.

**APPROVAL OF MINUTES AND AGENDA**

Motion to accept the meeting minutes from the February 18, 2025 general meeting as presented.

	Lakisha Williams  President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 <sup>st</sup>						X
2 <sup>nd</sup>				X		
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to approve the agenda as presented.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 <sup>st</sup>	X					
2nd			X			
Aye	X	X	X	X	X	X
Nay						
Abstain						

## FINANCE

*The following financial reports pursuant to N.J.A.C. 6A:23, 11©3 that no line-item account has encumbrances and expenditures which in total exceed the line item appropriate in violation of N.J.A.C 6A23-2.11(a) as certified by the Board Secretary, and pursuant to N.J.A.C. 6A:23-2 11(c)4 that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-02.11 (b) as contained in the Board Secretary's Report, and/or Internal Cash Report.*

Motion to approve the March 2025 Bills List in the total of \$151,167.50 and also ratifying bills in the amount of \$75,124.71 including the approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 <sup>st</sup>				X		
2nd	X					
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept the Board Secretary's Reports as presented for February 2025.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 <sup>st</sup>		X				
2nd					X	
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept the Internal Cash Reports as presented for February 2025.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 <sup>st</sup>			X			
2nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept the February 28<sup>th</sup> and March 16<sup>th</sup> payroll.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 <sup>st</sup>	X					
2 <sup>nd</sup>		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

## NEW BUSINESS

Motion to approve the school calendar for the 2025-2026 school year.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 <sup>st</sup>					X	
2 <sup>nd</sup>			X			
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to approve the Budget, Cashflow and Narrative as presented.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 <sup>st</sup>	X					
2 <sup>nd</sup>					X	
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to approve the Budget Transfer from Rental of Land & Bldgs to Energy Costs in the amount of \$30,000.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 <sup>st</sup>			X			
2 <sup>nd</sup>				X		
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to approve the 2025 Annual PERS Appropriation payment of 3/18/25, for \$167,488, check# N8001 paid to the State of NJ-Pensions.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 <sup>st</sup>				X		
2nd					X	
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to approve the Burlington County Educational Services Unit Commission for the 2025-2026 school year.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 <sup>st</sup>		X				
2nd					X	
Aye	X	X	X	X	X	X
Nay						
Abstain						

## ADJOURNMENT

Time: 5:35PM

Motion to adjourn the meeting.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 <sup>st</sup>	X					
2nd				X		
Aye	X	X	X	X	X	X
Nay						
Abstain						

***Pace Charter School of Hamilton  
Board of Trustees***

*Tamara Childs*

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*Tamara Childs, Board Secretary*