

***Pace Charter School of Hamilton
Board of Trustees – Regular Meeting***

Tuesday, January 21, 2025
5:00 PM

MEETING MINUTES

CALL TO ORDER:

A meeting of the Pace Charter School of Hamilton, Board of Education is called to order at _5:00PM_ in the Pace Charter School of Hamilton multi-purpose room located at 52 Lafayette Ave. in Hamilton, NJ 08610.

OPEN MEETING:

Adequate notice of this meeting has been provided in the local news media and placed on the public notice located at the Pace Charter School of Hamilton Main Office at each location as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

ROLL CALL:

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
Present	X	X	X	X	X	X
Absent						
LA/ED						

Administrators Present:

Deborah A. Pontoriero, Chief School Administrator; Donna Torres, School Business Administrator

PUBLIC COMMENT*

Start Time: _____ End Time: _____

*If there is public present, the Board Secretary will read the public comment statement.

APPROVAL OF MINUTES AND AGENDA

Motion to accept the meeting minutes from the December 17, 2024 general meeting as presented.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to approve the agenda as presented.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

FINANCE

The following financial reports pursuant to N.J.A.C. 6A:23, 11©3 that no line-item account has encumbrances and expenditures which in total exceed the line item appropriate in violation of N.J.A.C 6A23-2.11(a) as certified by the Board Secretary, and pursuant to N.J.A.C. 6A:23-2 11(c)4 that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-02.11 (b) as contained in the Board Secretary's Report, and/or Internal Cash Report.

Motion to approve the January 2025 Bills List in the total of \$200,331.03 and also ratifying bills in the amount of \$5,590.52 including the approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept the unaudited Board Secretary's Reports as presented for December 2024.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st		X				
2 nd	X					
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept the unaudited Internal Cash Reports as presented for December 2024.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st		X				
2 nd				X		
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept the December 31st and January 16th payroll.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd				X		
Aye	X	X	X	X	X	X
Nay						
Abstain						

NEW BUSINESS

Motion to accept the audit, the Annual Comprehensive Financial Report and the Auditors' Management Report with "no findings" for the Fiscal Year Ended June 30, 2024.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st		X				
2 nd	X					
Aye	X	X	X	X	X	X
Nay						
Abstain						

Motion to accept the allocation of \$58,452.00 for Emergent and Capital Maintenance Funds.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st		X				
2 nd	X					
Aye	X	X	X	X	X	X
Nay						
Abstain						

ADJOURNMENT

Time: 5:35PM

Motion to adjourn the meeting.

	Lakisha Williams President	Tamara Childs Board Secretary	Norma Villanueva Community Representative	Tameko Webster Community Representative	Tamara Powell Community Representative	Zenaida Sanchez Parent Representative
1 st	X					
2 nd		X				
Aye	X	X	X	X	X	X
Nay						
Abstain						

Pace Charter School of Hamilton

Board of Trustees

Tamara Childs

Tamara Childs, Board Secretary